



NORTH COUNTY ZONE

OPERATIONS & TRAINING OFFICERS MEETING MINUTES

Minutes for September 12, 2007 *San Marcos Training Facility*

Members Present

Camp Pendleton Fire – Bill Frankel
Carlsbad Fire – Chris Heiser, Bill Anderson
Deer Springs Fire – Ned Nickerson
Elfin Forest Fire – Dawn Pettijohn
Encinitas Fire – Joe Bunn, Darrin Ward
Escondido Fire – Mike Lowry
North County Fire – Dan Goldberg, Gary Lane, Mark Strikwerda
NCDJPA – Lesli Wilson
Oceanside Fire – Darryl Hebert, Pete Lawrence, Mike Mathai
Rancho Santa Fe Fire – Tony Michel, Bret Davidson
San Marcos Fire – Chuck Morton, Rick Vogt, Dave Schloss, Brett Van Wey
Vista Fire – Randy Terich, Jeff Hahn, Don Shellhammer

Call to Order

Dan Goldberg called the meeting to order at 09:30 hours.

Approval of Minutes

The minutes from the August 8, 2007 meeting were disseminated by e-mail prior to the meeting and were reviewed by the members.

Motion: Randy Terich made a motion to approve the minutes of July 11, 2007. Chuck Morton seconded the motion. Motion unanimously approved.

Standing Committee Reports

Communications – Dave Schloss reported that the committee has been working on EOM 203.01, Use of Law Enforcement Talkgroups. This guideline should be ready for approval by the next meeting. They are waiting to load new frequencies on the Kenwood BK's until after fire season.

EOM Guidelines – Randy Terich reported that a copy of EOM 607.00, Personnel Rehabilitation Plan, was sent to everyone in advance for review. He also mentioned that a new rehabilitation form was designed to in accordance to the guideline. The group noted that some wordsmithing needed to be done, but was satisfied with the guideline content.

Motion: Chuck Morton made a motion to accept the EOM 607.00 Personnel Rehabilitation Plan guideline as presented, with some minor wordsmithing done at a later date. Rick Vogt seconded the motion. Motion unanimously approved.

Dan Goldberg noted that he has several calls regarding the EMS component to this guideline. He reminded the group that we now have an EMS standing committee and all EMS related questions should be directed to them.

Equipment – Mike Lowry reported that the committee had recently participated in a county equipment meeting. The Carlsbad purchasing will stay in place for hose and wildland purchases. The La Mesa contract will also remain open for structure and PPE equipment. They anticipate a 3-5% price increase on structure and PPE equipment. A zone purchasing package has been negotiated through Uniform Specialists for Workrite or Lions uniforms. It was requested that Scott Alvord to send a memo to the zone agencies with more information on the purchasing procedure. (9-A)

Dan Goldberg noted that our Zone Chiefs are in support of our zone equipment committee that will continue to operate independently of the county committee. We will though also continue to keep an active role in the county equipment committee.

ERD – Rick Vogt had nothing to report.

Working Group Reports

North Zone Administrative Guide – Nothing to report. Dan Goldberg reminded all agencies that would like to add any of their existing administrative guidelines or forms to our Zone's Admin Section to send them to the EOM standing committee.

Sprinter Committee – Rick Vogt reported that San Marcos has completed their orientation training and will be hosting an Sprinter MCI drill in mid-October. This is still in the early planning stages, more information to come.

A draft of the Sprinter technical guidelines for the North Zone EOM is currently being reviewed by the Sprinter committee. It should be ready by next month.

Mapping Project – Randy Terich read a memo update from Joe Napier. Most all MDC's have been installed, Escondido is finalizing the process. There are still some issues with broadband connectivity for AVL. The maps are being printed; the final bound books should be available in about six (6) weeks. All agencies are currently training and the cell providers are in control of the live date. The Regional Interoperable CAD Project group is currently looking at companies that can provide the service needed.

Lesli Wilson reported that she continues to work with the cell providers, with the Sprint network being the big holdup.

Pre-fire Plan Update - Mark Strikwerda reported that the committee is working with Dr. Ryan of Mesa College to put together a 4-day ARC/GIS training course for firefighters after the first of the year. He encouraged agencies to start looking at which employees they would like to send to this training; they will have room for 2-3 people per agency.

Mark also noted that he met with B/C Nickerson of Cal Fire to discuss how the wildland component will fit into the pre-fire plans and to review the progress Cal Fire has made in

this area. Joe Bunn noted that the Zone Wildland Pre-Plan Committee is also using the same basic concept of the Cal Fire pre-plans.

Dan Goldberg reiterated that the pre-fire plans that have been sent to North Comm in PDF format will be available to view on the MDC's as soon as they are activated. In the future, more detailed and layered ARC/GIS maps will be available.

Standing Committee Reports

Training – The training committee met prior to this meeting. Joe Bunn reported they have been working on their strategic plan objectives. One objective that will be changing is the highrise drill; the drill will be postponed until the county has completed its training document. Dan Goldberg noted that he discussed this issue with Scott Alvord and Chief Metcalf and they suggested that since the county group has not met and is making no progress on this document that our zone move forward using the Firescope guideline for highrise incidents. The group agreed to set a date for the drill after the Firescope guidelines are adopted into the Zone EOM and the agencies have had time to training on the new guideline.

The agencies were reminded that when a drill is scheduled on the calendar, everyone participating should have already reviewed and trained to the guideline prior to attendance. The zone needs to hold itself accountable that all agencies are adhering to the EOM guidelines. It was also mentioned that the EOM is a working document and if there is a need to adapt or change a guideline, the suggestion should be forwarded to the Guideline Committee for review.

Various concerns regarding evaluation of the training drills were discussed. Joe Bunn will agendized this topic for the next training committee meeting. (9-B)

Other noteworthy items include:

- NCTD Coaster Drill on September 26th in Solana Beach.
- The Training Committee is working on a truck and a SCBA drill.
- Rick Vogt noted that there is now an area to post training flyers on the zone website; send flyers to him for posting.
- Zone extrication drill, September 18th – 20th at Rancho Santa Fe and San Marcos. *Cancelled as of September 17th due to local wildland fire activity.
- Low angle/rope rescue class will soon be a prerequisite for Rescue Systems I.
- The recent RIC Committee meeting was cancelled and they will meet within the next few weeks. Their goal is to have the guidelines ready for review by December.

NCDJPA – Lesli Wilson reported on the following items:

- The 24-hour schedule trial period for dispatchers is continuing. They have not noted a slight increase in performance in the call answering times.
- The Zone Chiefs have asked for boundary drop reports that can now be created in Fireview.
- North Comm has received the first draft of the emergency plan. They need to develop the “immediate need” and “intermediate need” component for the plan. They are also

currently researching an alternate emergency dispatch site.

- Sam Smith is retiring and they will be holding recruitment for dispatcher.
- They are continually trying to improve the turnaround time for the strike team analysis reports. The goal is to have the initial front page of the reports out within 24-48 hours.
- Camp Pendleton will be spending 60-70K to initially update their VHF/800 MHz equipment in the field and their dispatch center. The long term plan will be to put permanent repeaters in place, hopefully by next summer.
- She is still working with the Communications Committee to develop the mutual threat VHF/800 MHz comm plan.

Dan Goldberg noted that he will be working with Lesli to develop and monitor a performance benchmark for the 4-digit unit designator system. The dispatchers are attempting to adhere to the guideline and reminded the group to make sure their agencies are also following the new guideline.

He also noted that the Zone Chiefs had a discussion at their last meeting regarding the Command vs. Tac guideline. Agencies are to continue to follow the current guidelines, but more discussions will be occurring at the Chiefs' level.

North Zone ERD – Rick Vogt distributed the new strike team leader-engine list with CICCIS approved leaders and trainees. He reminded everyone to contact him if anyone on the list has a status or contact # change.

He discussed the ROSS system situation; Lesli stated that she hoped North Comm to have access to ROSS by the end of September. We then should be able to input our zone CICCIS qualified strike team leaders, trainees and overhead position.

County Ops – Nothing additional to report.

EMS Section – Dan Goldberg noted that Ken Matsumoto will be the liaison for the EMS Standing Committee; he is currently on vacation.

Old Business

Action Items – Dan Goldberg reviewed the action items from the August 8, 2007 meeting:

4-A Safe Surrender Baby Program – Pending. Rick Vogt noted that this program has not yet been adopted; a state bill is moving forward, waiting for the Governor's signature.

6-D Move-up Key Inventory List – Pending. Tony Michel reported that he is still missing inventory list from a few agencies. He will let Dan Goldberg know what agencies he is missing and Dan will follow up.

7-B Agency Maps to North Comm in PDF Format - Ongoing

7-C Review Revised EOM 203.01 re: Law Enforcement Communications- Pending Guidelines will be ready for review by next month's meeting.

8-A Send Count of Frontline Units to Napier for Map Distribution – Pending

8-B Send List of Stations & Addresses to Napier for Hotspot Setup – Pending

Roundtable:

Chris Heiser, Carlsbad – They recently completed live fire training on a vacant house in Robertson's Ranch. They still have two weeks on the site if anyone would like to use the structure for training. They also recently had an airport drill, a number of agencies participated, they had good feedback from the FAA.

He noted an upcoming County MCI Drill at the Coors Amphitheater on November 7th. Participants will receive 8 hours of CE.

Bill Anderson, Carlsbad – He introduced himself as a newly promoted battalion chief who is currently working in admin status.

Mike Lowry, Escondido – They will be closing several streets for "Cruising on Grand" this Friday night. For Palomar Hospital transports, Broadway will be closed back to Woodward.

Chuck Morton, San Marcos – Their new off-road vehicle should be in service by October 1st. South Twin Oaks Valley Road is now open.

Tony Michel, Rancho Santa Fe – They recently lost an engineer to Orange County. Chief's orals are tomorrow for a new firefighter. They had a unit sustain heat damage on the Zaca Fire.

Darryl Hebert, Oceanside – He noted that Chief Garrison is planning on opening a discussion at tomorrow's Zone Chiefs' meeting on the TAC vs Command issue.

Ned Nickerson, Deer Springs – Deer Springs is still on schedule for opening Station 3 on November 1st.

Dave Schloss, San Marcos – He noted that those agencies that have MCI/WMD resources from the county are asked to contact Tom Gardner, he is trying to create a master list for these resources.

Dan Goldberg, North County – He reported that he has distributed an updated version of the Zone Chiefs' Strategic Plan. Please report any changes to him or Kathy to keep the document updated. He will be meeting with the project managers next month and will work on a year-end report for the Zone Chiefs'.

He also asked the group to begin to think about who will be filling the facilitator and other positions for next year. He suggested making the December meeting a social-lunch meeting instead of the regular business meeting. He will discuss this next month.
(9-C)

Dan told the group that the group that is working on the Zone Response Plan will be attending next month's meeting to report their progress and lead the discussion on this issue.

North County is preparing to order a new Type I and Type 3. They are looking at the new Pierce Type I HUD design and the Type 3 Model 34 or 35 out of the state bid. They are also getting ready to go out for bid for their standard of cover. They have been talking with City Gate, but their cost came in higher than expected. Station 3 remodel is almost complete; open house is anticipated around the second week of October.

Adjournment:

The meeting was adjourned at

Next Meeting:

The next meeting will be held on October 10, 2007, 09:30 at the San Marcos Safety Center. The Training Officers will meet prior to the operations meeting at 08:30.

Minutes were transcribed from voice recorder.

Submitted by:

Kathy Ford-Brodersen

North County Fire

Operations Assistant

Attachment: Action Items

ACTION ITEMS

September 12, 2007

	WHO	WHAT	WHEN	STATUS
4-A	Vogt	Safe Surrender Baby Program	Waiting for county adoption or state bill	Pending
6-D	All Agencies	Forward an inventory list of all "move-up" keys to Tony Michel	Immediately	Pending
7-B	All Agencies	Forward your maps in PDF format to Freddy Bejar at North Comm	As soon as possible	On-Going
7-C	Comm Working Group	Review revised EOM 203.1, Law Enforcement Communications to assure it is applicable to all zone law enforcement agencies	Next Comm Working group meeting	Pending
8-A	All Agencies	Send count of frontline units to Joe Napier for map distribution	Immediately	Pending
8-B	All Agencies	Send list of Stations, their addresses and contact information in Excel format to Joe Napier for Hotspot setup	Immediately	Pending
9-A	Scott Alvord	Distribute a memo to all agencies regarding uniform purchasing procedures	Immediately	Pending
9-B	Joe Bunn	Agendize drill evaluation procedure for next training officers meeting	Next Month	Pending
9-C	Dan Goldberg	Agendize discussion for next years facilitator & December lunch meeting	Next Month	Pending