

**North County Zone Operations & Training Officers**  
**San Marcos Training Facility**  
**Minutes for October 11, 2006**

**Members Present:**

*Camp Pendleton Fire* – Bill Frankel  
*Carlsbad Fire* –Mike McFadden  
*Deer Springs Fire* – Dick Gardner  
*Encinitas Fire* –Joe Bunn  
*Escondido Fire* – Scott Alvord, Randy Licata  
*North County Fire* – Dan Goldberg, Randy Meers, Kathy Ford-Brodersen  
*North County JPA Dispatch* – Denny Neville  
*Oceanside Fire* – Rob Dunham, Ken Matsumoto  
*Rancho Santa Fe Fire* – Fred Cox  
*San Onofre Fire* – Jeffery Klante  
*San Marcos Fire* –Brett VanWey, Greg Woolf, Rick Vogt  
*Vista Fire* – Randy Terich, Jeff Hahn, Don Shellhammer

**Call to Order:**

Scott Alvord called the meeting to order at 09:33 hours.

**Approval of Minutes:**

The minutes were disseminated by e-mail prior to the meeting and were reviewed by the members. No corrections were made.

**Motion:** Randy Licata made a motion to approve the minutes of September 13, 2006. Joe Bunn seconded the motion. Motion unanimously approved.

**Committee Reports:**

Equipment

Scott Alvord reminded the group that only a few people have contacted Gary Correa with interest in the equipment committee.

Regional Training

Randy Meers reported that the Training Officers have set the drill dates for the next year, included are combination drills w/ hose & ladders, ventilation, wildland, search & rescue/RIC, extrication, high rise and MCI. These dates will be posted on the website soon.

The current upcoming drills are:

- **Highrise Drill** at Del Mar Fairgrounds (Grandstands) **October 30, 31 & Nov 1<sup>st</sup> 0930-1230**. Joe Bunn reviewed the plan for this drill. They will be trying to capture all the benchmarks from the EOM.
- **Multi-Casualty** at Carlsbad (Legoland) **Nov 7<sup>th</sup>**. Please contact Mike McFadden at Carlsbad with participating unit numbers.

Zone Ops/Training Minutes  
October 11, 2006

Randy Meers reported that the Search & Rescue policy final draft is complete and will be reviewed at the November meeting.

#### Communications

Denny Neville reported that the Version 8b 800 MHz fleetmap would be presented to County Chiefs for approval at their November meeting.

He also reported that the Bendix-King fleetmap is complete and has been distributed. The programming file from Pete Lawrence was included in the distribution.

Denny discussed the "North Comm" transition and stated that it went very well. The power point training is posted on the website.

#### Zone Qualifications

Rick Vogt thanked North County Fire and Captain Keith McReynolds for their work in linking the EOM Table of Contents to the guidelines on the website.

Rick distributed the revised ICS Certification Forms for review. The only position that wasn't included was the Fireline EMT. He reminded everyone that this is not a CICCIS position, but follows Firescope guidelines. The current qualifications for this position are: EMT, Wildland Firefighter &/or completion of a Fireline Trainee assignment. There is no taskbook available. Each agency should be confident with their personnel assigned to Fireline EMT position.

The group discussed the CICCIS application process and Rick stated that you do not need to include your certifications with your application to the Zone, with exception of your CICCIS certification. Your Fire Chief's signature verifies the requirements.

[Rick Vogt told the group he would like to have another CICCIS area meeting by the end of November 2006. \(10-A\)](#)

The group discussed the approval of the Strike Team Leader scheduling policy and the location of the document. The group agreed to add an administration section to the EOM. The Strike Team Leader manual could also be included in this section. [Dan Goldberg and Rick Vogt will meet to create a new administration section in the EOM. \(10-B\)](#)

#### Regional Blending

No report.

#### County Operations Group

The group did not meet this last month. Scott Alvord & Dan Goldberg reviewed the availability of additional grant money to fund MDC's for all zone command vehicles, front-line engines and ambulances. The Vista City Council approved the use of the city to receive and distribute the project funds.

September 2006 Action Item Status

**8-A Pending** - Rick Vogt reported that he is waiting for completion of the Search & Rescue policy. Training will submit policy for approval by the November Meeting.

**8-C Complete** – Denny Neville reported that the CDF communications is now in the hands of CDF and San Diego County.

**9-A Complete** – The following policies were distributed for review and approval:

Heat Illness Policy 614.00 – San Marcos submitted their version of the policy. The document will be formatted consistent with the EOM and the heat index chart will be added to the last page. A few language changes were noted.

**Approval:** The group unanimously approved the *Heat Illness Policy* 614.00 with the above-mentioned edits.

Life Hazard Identification 615.00 – San Marcos submitted their edited and reformatted policy to the group. [Jeff Hahn will check on the use of “life hazard control zone” language. \(10-C\)](#) The group discussed what alert tone to use for this procedure. [Denny Neville will work with Scott Alvord to research the tone to use. \(10-D\)](#)

**Approval:** The group unanimously approved the *Life Hazard Identification Policy* 615.00 with the above-mentioned edits.

Strike Team Leader Policy 403.01 – San Marcos distributed their reformatted version of this policy; they reviewed some language changes. [Denny Neville will check on suggested reporting times from the STL to the zone coordinator or dispatch center. \(10-E\)](#)

**Approval:** The group unanimously approved the *Strike Team Leader Policy* 403.01 with the above-mentioned edits.

Strike Team Leader Policy 403.02 – The reformatted version was distributed and reviewed. The noted changes were consistent with the changes in 403.01. Denny Neville requested that responding status be reported on the assigned “North Comm” channel. The policy should also reference response time criteria.

**Approval:** The group unanimously approved the *Strike Team Task Force Members* 403.02 with the above-mentioned edits.

Response to Fumigation 509.00 – The group would like to add the following:

- Duty Chief notification
- Replace turnouts with proper PPE to Rescue Section.
- Appropriate decon procedures should be followed.

**Approval:** The group unanimously approved the *Response to Fumigation Policy* 509.00 with the above-mentioned changes.

Zone Ops/Training Minutes  
October 11, 2006

MCI 510.00 – The policy was reviewed. Denny Neville will check with the County for notification language regarding communication center vs. base hospital notification to sheriff. (10-F)

**Approval:** The group approved the *MCI Policy 510.00* with the noted changes.

Africanized Honeybees 520.00 – After policy review the group recommended that the size of hose line be eliminated and recommended using foam.

**Approval:** The group unanimously approved the *Africanized Honeybee Policy 520.00* with the noted changes.

CO Detectors 522.00 – The group reviewed the policy. Dan Goldberg will bring the NCFPD form to the next meeting. This form shall be added to the forms section of the newly developed EOM Administration Section. (10-G)

**Approval:** The group approved the *CO Detector Policy 522.00*.

Power Saws 606.00 – The group reviewed the policy and agreed to the following changes:

- Add eye protection to personal protection sentence.
- Change the “chain brake” section to state per manufacturer’s specifications.

Randy Terich and Scott Alvord will review the policy to determine if it should be in the Operations or Training section of the EOM. (10-H)

**Approval:** The group approved the *Power Saw Policy 606.00* as edited.

Rehab 607.00 – The group reviewed the policy. It was noted that the zone rehab form should be attached to the policy.

**Approval:** Policy unanimously approved with above noted addition.

Dan Goldberg suggested that in the future, prior to approval, we use highlight/strikeout when distributing EOM guidelines for review. By doing so, individuals can more effectively evaluate suggested modifications.

Upon creation of the new Administration Section of the EOM, the following policies will be added:

- Strike Team Leader Rotation Policy
- Strike Team Leader Scheduling Policy
- Forms
  - CO Detection Form

**9-B Pending** - Dan Goldberg, Brett VanWey and Don Shellhammer to meet to identify the training needs of the Zone.

**9-C Complete** – Denny Neville has reviewed the 203.00 guideline for compliance and communicated it is accurate.

## **New Business**

### Overhead Request Fill Process

Scott Alvord reviewed a request from Zone Chiefs to revise our overhead fill openings. Denny Neville requested guidelines on how to fill these openings. Dan Goldberg suggested/asked if CAD had capabilities to create “contact groups” for specific positions.

[Denny will check to see if contact groups can be set up in CAD. \(10-I\)](#)

### Strategic Plan

It was noted that Zone Chiefs will be discussing their strategic plan at their meeting tomorrow. Scott Alvord recommended that this group’s goals and objectives be communicated to Zone Chiefs. He requested that everyone go back to their departments and speak to their respective Chiefs about our activities. Dan Goldberg suggested that in the future our recorder include the fire chiefs in her e-mail list as a way to enhance communications.

## **Roundtable:**

**Randy Terich, Vista Fire** –They have hired three (3) FF/PM’s. They have been visiting other departments to get station design ideas. He told everyone that the two million that may have been available to our zone for radios has gone to law enforcement.

**Joe Bunn, Encinitas Fire** – They hired two (2) FF/PM, fired one (1).

**Dick Gardner, Deer Springs Fire** – Their Station 1 has gone to 3-0 staffing. They will have an ALS ambulance in service within the next 30 days. They are having groundbreaking for their new Station 3 on Saturday.

**Mike McFadden, Carlsbad Fire** – They are having two (2) new ambulances delivered soon, they have two (2) more on order. Their new Station 6 has been approved; it will be going to bid soon. They anticipate completion by the end of 2007.

**Jeffrey Klante, San Onofre Fire** – They plan on purchasing two (2) new engines and a new command vehicle by next year.

**Ken Matsumoto, Oceanside Fire** – He announced that the upcoming crane drill has been cancelled. This is due to legal requirements by the crane company that the city cannot fulfill. They still have some STL openings for Week 42. He asked if anyone still has any outstanding equipment from the River Incident to contact him. They will be receiving three (3) new apparatus: 105’ aerial truck and two (2) type one engines. They expect to have them in service within the next few months.

**Dan Goldberg, North County Fire** – He thanked Kathy Ford-Brodersen for all the work she has done helping this group with administrative tasks.

Zone Ops/Training Minutes  
October 11, 2006

**Don Shellhammer, Vista Fire** – He discussed the southbound I-15 strike team meeting point. They discussed various options such as Mira Mar Way or Camino Del Norte. More research to follow.

**Fred Cox, Rancho Santa Fe Fire** – His department will be hiring two (2) FF/PM, one entry level and one lateral. They took delivery of a new command vehicle last week. They have an RFP out for a new engine.

**Scott Alvord, Escondido Fire** – Their city council meeting regarding the immigrant rent issue went off without a hitch. He will be working with their law enforcement for much needed ICS training. They will be receiving their new Pierce engine soon. Some of their citizens have expressed issues with some of the neighborhood stations. He hoped they would rectify the issues and have the stations completed in 2007.

**Adjournment:**

The meeting was adjourned at 11:50.

**Next Meeting:**

The next meeting will be held on November 15, 2006, 09:30 at the San Marcos Safety Center. The Training Officers will meet prior to the operations meeting at 08:30.

Minutes submitted by:

*Kathy Ford-Brodersen*  
North County Fire  
Operations Assistant

**ACTION ITEMS**  
**October 11, 2006**

	<b>WHO</b>	<b>WHAT</b>	<b>WHEN</b>	<b>STATUS</b>
<b>8-A</b>	Vogt	Post Search & Rescue policy	After November approval	Pending
<b>9-B</b>	Goldberg, Van Wey, Shellhammer	Develop a system to identify the training needs of the Zone	ASAP	Pending
<b>10-A</b>	Vogt	Schedule CIGCS area meeting	November	Pending
<b>10-B</b>	Goldberg, Vogt	Create new Administration Section of the EOM, add the following: <ul style="list-style-type: none"> <li>▪ Strike Team Leader Rotation Policy</li> <li>▪ Strike Team Leader Scheduling Policy</li> <li>▪ Forms               <ul style="list-style-type: none"> <li>-CO Detection Form</li> </ul> </li> </ul>	ASAP	Pending
<b>10-C</b>	Hahn	Check on "life hazard control zone" language for Life Hazard ID Policy 615.00	ASAP	Pending
<b>10-D</b>	Neville, Alvord	Research tone to use for Life Hazard notification	ASAP	Pending
<b>10-E</b>	Neville	Check on suggested reporting times from the STL to the zone coordinator or dispatch center, STL Policy 403.01	ASAP	Pending
<b>10-F</b>	Neville	Check with the County for notification language regarding communication center vs. base hospital notification to sheriff, MCI Policy 510.00	ASAP	Pending
<b>10-G</b>	Goldberg	Bring NCFPD CO detection form to meeting.	November meeting	Pending
<b>10-H</b>	Alvord, Terich	Determine if Power Saw Policy 606.00 should be in the Operations or Training section of the EOM.	ASAP	Pending
<b>10-I</b>	Neville	Check to see if contact groups can be set up in CAD	ASAP	Pending