

This guideline provides North Zone personnel North Zone move-up procedures.

**OPERATING PROCEDURES:**

When contacted with a request to cover another agency's station, each North Zone Agency will agree to move a company into the requesting agency's identified station (unless the providing agency is committed at or below their identified draw down level.)

The draw down level for North Zone agencies will occur under the following three conditions:

- When all Department units are committed for a period exceeding one (1) hour.
- All second alarm or greater incidents.
- When activated by the Incident Commander.

The requesting agency shall notify the Dispatch Center and request a move-up to the designated move-up station. In addition, the Dispatch Center/requesting agency will designate a common frequency that will be used by the responding unit.

Agencies should refrain from requesting a move-up company unless they are currently at their draw down level or are expecting to be committed at this level for 1 hour or more.

A company moved into another company's quarters can be committed on any incident in which the host agency might normally respond, as long as the move-up company is so trained and equipped.

The requesting agency shall make other arrangements for staffing at the station (call back personnel) if the duration of the move-up is expected to be longer than two hours.

If the Agency providing the move-up company is in need of resources, the request shall be made through normal mutual aid procedures. If a move-up is still required, the Dispatch Center shall fulfill the request using normal methods.

Move-up companies should avoid using equipment, supplies, or any other consumables unless previous arrangements have been made. Move-up companies should remember to leave the station in a clean and secure manner.

**SYSTEM WIDE KNOX BOX:**

Each move-up station within the North Zone has been provided with a common Knox Box. This Knox Box will provide information and/or keys to access the station. The key should be placed in a location which will ensure security.

**STANDARDIZED MOVE-UP PACKET:**

There shall be a move-up packet available at each designated North Zone Fire Station. This packet will include the following items:

- Agency run maps
- Pre-fire plans
- Information on how to contact Dispatch
- Information on how to contact the on-call Battalion Chief/Duty Chief
- Station Information
  - a. How to access station (if not already identified)
  - b. How an incident is received
  - c. How to secure the station for a response
  - d. Any special conditions

**DESIGNATED MOVE-UP STATIONS:**

<b>Vista</b>	VTA1 VTA3 VTA4	OCS5, OCS2, SMC1, CBD1, CBD3 NCF5, OCS5, SMC1, OCS2, SMC2, OCS7 SMC1, SMC2, OCS5, CBD6, OCS2
<b>San Marcos</b>	SMC1 SMC2	ESC1, VTA4, ESC3, CBD5, CBD6, VTA2 CBD6, VTA4, CBD5, ENC4, VTA2, ESC1
<b>Encinitas</b>	ENC1 ENC4	SOL1, CBD4, DMR1, RSF1, CBD1 RSF1, CBD6, CBD2, SMC2, CBD5, RSF3
<b>Rancho Santa Fe</b>	RSF1	ENC4, SOL1, ESC5, ENC2, CBD6, ESC1
<b>Solana Beach</b>	SOL1	ENC2, RSF1, ENC1, RSF3, ENC3
<b>Carlsbad</b>	CBD1 CBD5	OCS2, ENC3, OCS7, VTA1, MCP5 SMC2, ENC4, OCS2, SMC1, VTA4, OCS7
<b>Escondido</b>	ESC1 ESC2	SMC3, RSF2, SMC1, VTA4, RSF1 RSF2, SMC1, VTA4, RSF1, NCF4
<b>Camp Pendleton</b>	MCP1	OCS7, OCS5, VTA3, NCF1, CBD1

**COMPANY OPERATIONS**  
**North Zone Move-Up Policy**

**EMERGENCY OPERATIONS MANUAL**  
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**EOM 404.00 (rev. 2-1-05)**

	MCP3	OCS7, NCF1, VTA3, OCS5, VTA1
	MCP5	OCS7, OCS5, CBD1, CBD4, ENC3
<b>North County Fire</b>	NCF2	MCP9, VTA3, SMC1, ESC3, OCS5
	NCF5	VTA3, OCS5, SMC1, ESC3, RSF2
<b>Oceanside</b>	OCS1	MCP5, CBD1, VTA1, CBD4, ENC3, CBD3
	OCS3	MCP5, CBD1, VTA1, CBD4, ENC3, CBD3
	OCS6	VTA3, NCF5, CBD3, VTA1, MCP1, VTA2